Work Skills Overview



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| Term | Year 7 | Year 8 | Year 9 |
| Autumn Term | Skills Builder - Teamwork  Skills Builder – Speaking and Listening | **What is work?**  **Unit 1A**  1. What are a career / work / a job?  2. The good things about getting a job.  3. Pay and benefits that can come with  a job.  4. How would I feel when I work?  **Unit 1B**  1. Challenges that can be controlled.  2. Challenges that influence finding a job.  3. Role models to help overcome the  challenges.  4. Things that affect which job you choose.  5. Understanding the language of work.  6. What is Career Development?  **Skills Builder Projects**  Using Skills Builder Projects.  Link back to key skills from Skills Builder. | **Barclay’s Life Skills**   * Self confidence * Recognising & Building personal Skills * Exploring Personal Strengths for employment * Understanding behaviours for work |
| Spring Term | Skills Builder – Aiming High and Staying Positive  Skills Builder – Problem Solving | **Exploring Job Families**   * Opportunities for work visits/ Employer encounters e.g. pet shelter * Try different roles out e.g. gardening around the school – link with horticulture / service industry – link with site staff * Regular reflections on job roles/ interests/ strengths/ things they didn’t enjoy – try to make a picture of job families of interest * Look at some of the job skills within each job family and get pupils to trial it * What sort of jobs do I enjoy / could I do / do I want to learn more about?   **Skills Builder Projects**  Using Skills Builder Projects.  Link back to key skills from Skills Builder. | **Enterprise Challenge**   * Work as a team * Overcome challenges / Staying positive * Develop speaking & listening skills * Budgeting * Creativity – develop and make a product * Selling * Promote responsibility   Plan and run an enterprise business and link back to key skills from Skills Builder. |
| Summer Term | Skills Builder – Creativity  Skills Builder – Leadership | **There is a job for me**  **Unit 2A:**  1. What sort of help will I need at work?  2. How to ask for help at work.  3. How I can help myself at work.  4. How we can help each other to get a job.  **Unit 2B:**  1. What jobs will there be in the future?  2. What types of jobs are there?  3. What type of career can you start yourself?  **Unit 2C:**  1. Using the internet to find out more.  2. Using career cards to find out more?  3. Talking to specialists to find out more  4. What do I already know about careers?  **Skills Builder Projects**  Using Skills Builder Projects.  Link back to key skills from Skills Builder. | **What should I choose and next steps?**  To understand the importance of looking at careers in relation to their interests and  abilities.  • To learn how to choose a career that is best suited to their skills and motivations.  • To understand the importance of planning and setting targets for careers.  • To learn how to set targets and plan for their own career.  • To learn how to develop a portfolio that shows off their work-related skills and abilities.  **Skills Builder Projects**  Using Skills Builder Projects.  Link back to key skills from Skills Builder. |